For all scheduling and ceremonies

Call 616-292-8596

Email: info@inowpronounceu.com

Best time to reach Ken: After 4pm weekdays

Each Minister is Ordained through Universal Life Church.

Each Minister has performed ceremonies throughout West MI

Ceremonies are written based on your personal beliefs and traditions.

We will provide a free consultation.

Minister Available______________________________

Please feel free to email us if you have any questions.

Deposit:_________ Ck # ___________

Remaining amount due day of Wedding ______________

Mail Deposits to: 6465 Kingtree Dr.

Byron Center, MI 49315

Other info:

Please: After your ceremony we ask you review us on the knot, Google, Yahoo, --or send us a review we can post on your behalf.

www.facebook.com/inowpronounceyou
Wedding Ceremony Planner
Ken Kibby
Email  info@inowpronounceu.com

Wedding: Date_______Time_______Location_______________________.
Rehearsal: Date_______Time_______Location_______________________.

Brides Full Name
First                                      Middle                                  Last
________________________________________________________

Phone Number ______________________________ email:__________________

Grooms Full Name
First                                      Middle                                  Last
________________________________________________________

Phone Number ______________________________ email:__________________

Note: Do you want any other name referenced: example: Jillyn Marie May (Beginning formal) List Jill in remainder of ceremony. ________________________________

Music needed? ______________________________

Colors for Wedding: (for Officiate to match Color) ______________________________

Please Check Appropriate Service for your Special Day
Wedding with Rehearsal: $350 _______  Wedding without Rehearsal $ 250 _______
Music DJ Services for Reception: $650 _______ Wedding, Rehearsal and Music $ 975_______
Deposit Paid___________ Remainder Due day of Wedding__________

Note:  Your date is held as soon as the deposit is received.

Also: Rehearsal information must be stated. If not completed, a conflict in services may occur. If there is a conflict for the rehearsal, one of the other Ministers may assist.

Wedding Date Change: If time/date of wedding changes from what is noted here, please let Minister know immediately. With our schedule, there is a possibility of conflict with other services.
Will the Groom be seating the mothers at the start of the ceremony?  YES  NO

Please describe your wedding party – how many groomsmen, bridesmaids, and children (ring bearer, flower girl, etc):

___________________________________________________________________

**Choreography** – how will the wedding party move into position?

______ In Pairs

______ Groomsmen all at once, bridesmaids single file

Will bride be presented (Given away)?  YES  NO

Name and relationship of person presenting ________________________________

**Wedding Address/Readings**

Do you prefer a secular ceremony (no mention of God)? _________________

Would you like an opening and/or closing prayer? _________________

Would you like some scripture to be read during the ceremony _________________

**Other Info for Marriage Address:**

Will there be any other readings? _________________________________

Please specify ___________________________________________________________

**Declaration of Intent: Please choose verbage you prefer:**

______ ”Do you take ______ as your lawfully wedded ______ (answer) “I do”

______ ”Will you have ______ as your lawfully wedded ______ (answer) “I do”

**If you have Children:**

Would you like additional declaration for children/stepchildren? For example, “Do you, *bride*, take groom’s child/children *as your own…*?  YES  NO

Children’s names and relationships: Please indicate if Bride or Grooms children

GroomsChildren________________________________________________________________________
Would you like children to be part of the ritual content: (sand, unity, etc)  **YES  NO**

**Exchange of Vows:**
- Repeat traditional vows after minister
- Read or recite personally written vows
  - Will email them to minister for him to include in ceremony (repeating after)
  - Will bring to ceremony and read as individuals

**Ring Exchange**
Will you exchange rings?  **YES  NO**

If so, who will hand them to the minister? ______________________

**Ritual content:**
- Unity Candle
  - If so, who will light individual candles and when?________________________
- Blessing of sands
  - Who will bring sand forward or will it be on a table ______________________
- Release white doves
  - 2 birds by hand ________or 1 or more birds by basket__________
- Blending of Family: Included in sand ceremony, or unity candle lighting,
- Warming of Rings
- Rose Ceremony
- Cord of Strands
- Tree Planting
- Wine Ceremony/Wine Box
- other – Please describe _______________________________________________

Any Memorial for Bride or Grooms Parents: ______________________
Note: Suggest for Parents only. Otherwise, it is recommended to place a rose at the ceremony or make a remembrance table at the reception and mention them in your program.

**Pronouncement of Husband and Wife**
How would you like to be presented/introduced to your guests at the conclusion of the ceremony? Mr. and Mrs. first names, last name, first names and last name, etc.

Will you recess and form a receiving line?  **YES  NO**
Will you be releasing guests from their seats yourselves?  YES  NO

Additional Information:__________________________________________________________

Any announcements for the guests that you would like the Minister to make?

__________________________________________________________

Example: you are invited to share a cocktail while couple is getting pictures